



Christ Lutheran Preschool Enrollment Application

511 S. 5th St. Norfolk, NE 68701
402-371-5536

- ★ To complete enrollment, please return the following to Christ Lutheran School:
 - ** Enrollment application
 - ** Up-to-date immunization record
 - ** \$50 nonrefundable fee
 - ** A copy of child's Birth Certificate

Full Name of Student: _____
Last First Middle Initial Nickname

Gender: (circle one) **M** **F** **Student Date of Birth:** _____

Student's Age: (as of July 31) _____ **Primary Phone Contact:** _____

Check desired Class Preference:

- | | | | |
|---|---|---|---|
| 5-day AM Preschool
<input type="radio"/> Mon-Fri
8:00-11:00
Must be 4 by July 31 | 5-day PM Preschool
<input type="radio"/> Mon-Fri
12:25-3:25
Must be 4 by July 31 | 3-day AM Preschool
<input type="radio"/> M-W-F
8:00-11:00
Must be 3 by July 31 | 3-day PM Preschool
<input type="radio"/> M-W-F
12:25-3:25
Must be 3 by July 31 |
|---|---|---|---|

Student's Mailing Address:

Street Address/PO Box

City State Zip

Parent/Guardian Information:

Who has custody: (circle one) **Both Parents** **Mother** **Father** **Other:** _____

Father:

Name: _____

Address: _____

Email: _____

Phone: _____

Employer: _____

Work Phone: _____

Married Single Separated Divorced

Responsible for FACTS

Mother:

Name: _____

Address: _____

Email: _____

Phone: _____

Employer: _____

Work Phone: _____

Married Single Separated Divorced

Responsible for FACTS

-FACTS is the system used for payment management. Check which parent would be responsible for this account.

Siblings:

Name: _____ Age: _____ School: _____
Name: _____ Age: _____ School: _____
Name: _____ Age: _____ School: _____
Name: _____ Age: _____ School: _____

Emergency Contacts: List 2 individuals who will be responsible for the child in an emergency if parent/guardian cannot be reached

Contact Name: _____ Phone: _____
Relationship to Child: _____
Contact Name: _____ Phone: _____
Relationship to Child: _____

Pick-Up Information: Provide names of individuals who will transport your child to/from school.

Drop-Off: _____
Name Phone Number
Pick-Up: _____
Name Phone Number

I plan to have my child attend daycare at Christ Lutheran Early Learning Center and they will be responsible for drop-off and pick-up. I will contact Christ Early Learning Center to make this arrangement for daycare.

Family Church Membership:

Name of Church: _____ Is Student Baptized: YES NO
Denomination: _____ Date of Baptism: _____
Does your child/family regularly attend Church? YES NO Sunday School? YES NO
 We are not members of a church and would appreciate a visit from the pastoral staff at Christ Lutheran Church.

General Information:

Is your child bathroom independent? YES NO Does your child take a nap? YES NO
Daily Medications: (allergies, asthma, etc; use an additional sheet of paper if more information is needed)

Does this student suffer from a medical condition that may present an emergency at preschool? No
 Yes Please Explain: _____

Your signature below indicates that you agree: 1) to fulfill all financial obligations relating to tuition and fees. In the event of withdrawal or dismissal, all fees are non-refundable and tuition will be charged through the end of the month; 2) to abide by Christ Lutheran School guidelines and policies as outlined in the handbook.
Parent Signature: _____ Date: _____

Thank you for your interest in enrolling your child/children in the Christ Lutheran Preschool program. This letter is to help you understand the process of completing enrollment, as well as address important information.

1. Christ Lutheran Preschool is one part of the education system that makes up Christ Lutheran School. We are the link between the informal daycare setting at Christ Lutheran Childcare and the formal K-8 school setting of Christ Lutheran School. Students who enroll at Christ Lutheran Preschool will work with Lutheran-trained teachers who strive to provide a developmentally appropriate learning environment where the children will grow as individuals, as well as within the community of learners in their classrooms. While academic skills and concepts will be part of the daily curriculum, your child/children will hear and experience God's Word each day and across all curriculum lessons. It is the primary goal of Christ Lutheran Preschool teachers and staff to ensure that the students know they are uniquely made by God (Psalm 139:14), loved beyond measure (John 15:9), and abundantly forgiven (Ephesians 1:7).

2. If you have any questions, please do not hesitate to reach out. Mrs. Henschen, Christ Lutheran Preschool Director and teacher would be happy to give a tour, answer a phone call or email, or sit and chat with you. Her contact information is:

School Phone: 402-371-5536

Email: rhenschen@clnorfolk.org

3. Tuition Rates for 2023-2024

This may be paid in full at the beginning of the year or by registering for FACTS, a monthly automatic withdrawal payment plan. Please designate one parent to be responsible for this account on the enrollment form.

5-day Classes: \$1850 a year

3-day Classes: \$1150 a year

4. What is needed for your child/children to be considered enrolled:

–Completed enrollment form (front and back with signatures)

–\$50 registration fee

–copy of child's up-to-date immunization record

–copy of child's birth certificate

5. Which class is the best fit for your child?

There are two preschool classes at Christ Lutheran School, with both a morning and afternoon session offered for each class.

****3-day Preschool**→Our 3-day class will meet on Monday, Wednesday, and Friday of each week. Students who enter this class must be 3 before July 31. This class is designed for those students who are new to a formal preschool setting.

****5-day Preschool**→Our 5-day class meets Monday through Friday each week. Students who enter this class must be 4 before July 31 and may be entering kindergarten the following year.

6. Christ Lutheran Childcare:

While the staff at both the Childcare and Preschool work closely together, we do have separate enrollment procedures. If you would like your child/children to be enrolled at Christ Lutheran Childcare, please contact Chad at 402-379-3275.

Thank you again for your interest in Christ Lutheran Preschool. We look forward to working with you to educate your child.

Mrs. Rhonda Henschen

Christ Lutheran Preschool Director & Teacher